



SELF STUDY REPORT

FOR

4th CYCLE OF ACCREDITATION

**SITABAI ARTS,COMMERCE AND SCIENCE COLLEGE
,AKOLA**

CIVIL LINES, AKOLA-444001 MAHARASHTRA
444001

www.sitabaiartscollege.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

June 2023

1. EXECUTIVE SUMMARY

INTRODUCTION

Our parent Educational Institution, The Berar General Education Society, Akola is a premier educational institution of Central India with branches in two districts of Vidarbha region in Maharashtra. It is established by late Baburao Joshi in the year 1938.

The Sitabai Arts, Commerce and Science College, Akola, is one of the prominent centers of Higher Education in Maharashtra and offers a blend of academic, cultural, and skill-based education in numerous disciplines of humanities, science and commerce helps students expand their learning by providing enriching experiences and opportunities. It encourages students to strive for excellence and innovation and to strive towards giving back to the community and society on a broader spectrum. The institution keeps research and innovation at the crux of its goals and is working to cultivate and promote the student's passion in the field and subjects of their choice through multidisciplinary learning. The college is recognized by UGC under Section 2(f) & 12 (B) of the UGC Act 1956.

Since then our college has been imparting education in the faculties of Arts, Commerce and, Science at Graduation level while Post-Graduation program is run in Eight subjects i. e. Marathi, English, Hindi, Sociology, Political Science, Economics, History, and Music and research Degree program in 9 (Nine) subjects i. e. Ph. D. in English, Marathi, History, Sociology, Political Science, Music, Economics, Commerce and Library and Information Science. It has competent and experienced staff in teaching departments, well equipped and recognized research laboratories, a computer department, rich central library supported by spacious reading rooms, beautiful campus, botanical garden and playgrounds.

Vision

The Berar General Education Society was founded on January 14, 1935, Sitabai Arts College is the first college established by the society in the year 1938. Since inception the college has been functioning as one of the most progressive centers of higher education in Vidarbha region. Every year hundreds of students pursue graduation and post-graduation in Arts successfully from here. The college offers an enriching blend of academic and cultural life, and encourages students to develop a passion for learning and confidence in their skills. Importantly, it provides affordable educational opportunities to diverse student population coming from less affluent backgrounds. In seven decades of its existence the college has module generations of intellectual, cultural, and social giants who have served the nation and humanity variously. And the tradition continues

- ◆ To create effective learning environment.
- ◆ To impart student-focused quality teaching.
- ◆ To harness student is innovative, creative, and critical faculties.
- ◆ To generate in them a strong sense of purposefulness.
- ◆ To encourage their quest for learning and intellectual achievement.

Mission

1.

Sitabai Arts Commerce and Science College, Akola is a student-centered institution. The focus of all our efforts is on the development, promotion, support and empowerment of students' moral, intellectual and professional abilities as well as social and cultural responsibilities. We highly value excellence in every sphere of life and strive to inculcate that values system in our students.

- ♦ To provide quality education to diverse section of the society without prejudice to caste, creed, or color.
- ♦ To introduce new programs into curriculum which will enhance students employability.
- ♦ To extend best support and cooperation in the up keeping of Folk arts and culture.
- ♦ To keep up the spirit of Liberty, Equality, and Fraternity and consolidate the feeling of national integration.
- ♦ To generate class citizens in all respects so that they play just, positive, and significant roles in life.

Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Mission to impart quality education to all.

A rich history of 85 years as of 2023.

A committed and visionary management.

The college hosts 03 UG programs 8 PG programs and 9 Ph. D research centres. .

Emphasis on holistic development, social commitment and environmental consciousness.

Pioneer in offering professional courses like Microbiology, Computer Science, Music and EVS.

Representation of 05 faculty members on the authorities of Sant Gadge Baba Amravati University, Amravati during the period.

Licensed software and computer interfaced experiments for teaching and learning. Developed Flowery Green Campus with diverse Flora and Fauna.

Qualified, competent and committed faculty with a potent combination of Experience & Enthusiasm. Emphasis on value education, disciplined class room teaching, regular attendance of the students, well-conducted examinations and timely publication of results.

Numerous extension and outreach activities, research publications

Developed ICT based facilities i.e. Computers, LMS, LCD projectors, Smart boards, LED TVs, Laptops, Lecture capturing systems.

A spacious library automated with SOUL 3.0 software and equipped with online resources (NLIST) Barrier free campus for differently-abled persons.

Adequate sports facilities for indoor and outdoor games & well equipped gymnasium.

Registered Proactive Alumni Association.

Regular conduct of Green, Environment, Academic and Administrative Audit.

A robust Mentor-Mentee system. Secure & safe environment for girl students.

"Parimal": the college magazine, a platform to exhibit the latent potential of the students.

Eco-friendly campus with rain water-harvesting, energy conservation, waste management mechanism, Solar Energy unit.

Extension activities through NSS, excellent performance in Sports and Cultural activities.

Student support services including one girls and one Boys Common room, Canteen.

"Srujan" Activity Centre to display students' creativity.

Internet facility with more than 50mbps speed.

Solar Energy Power Plant ranging with the capacity 05 Magawatt.

CCTV Surveillence, Wi Fi Campus open for students' access

Institutional Weakness

Economically weaker background of students limits us to offer Add on and Career Oriented Programmes.

Limited research grants from Government / Non-Government funding agencies.

Being an affiliated college, limited scope for adopting any interdisciplinary innovative curriculum. Vacant teaching and non-teaching posts due to State Governments recruitment policy that creates additional burden on existing staff.

Less work in strengthening academia-industry linkages.

Lack of State Government Non Salary grant used for development.

Institutional Opportunity

Expansion of Collaborations and Consultancy.

Collaborative research with research institutions.

Introduction of more doctoral and PG programs in commerce and Science.

To apply for various schemes of National funding agencies to develop infrastructure and instrumentation.

Create ecosystem for promoting start-ups.

E-content development by faculty for national level by using OER platforms like SWAYAM.

Potential to introduce interdisciplinary courses and programs under NEP2020.

Institutional Challenge

Institutional Challenge Keeping pace with the rapid changes in higher education.

Sustaining quality along with access. Providing resources for marginalized students.

Generation of resources for up gradation of infrastructure.

Creating Ecosystem embeded with opening of new avenues of career path to tread on.

CRITERIA WISE SUMMARY

Curricular Aspects

Sitabai Arts, Commerce and Science College, Akola is affiliated to Sant Gadge Baba Amravati University, Amravati (MS) The College has specified its vision and mission statements that integrate the new education policy.

The institution offers 3 U.G. programmes i.e. B.A., B.Com. B.Sc., 8 P G programs, M. A. English, Marathi, Music, Political Science, History, Economics Hindi and Sociology . 09 Ph.D. programmes in Besides, 57 certificate courses are introduced across all UG programs. College prepares its annual academic calendar, after publication of parent university academic calendar and keep adherence with it. For effective curriculum delivery and transaction, the college has evolved a strong mechanism in the wake of ICT revolution. The college central library is updated and fully automated that helps to avail online resources. The college abide by providing an intensive experiential and participative learning through projects, assignments, industrial visits, field work study, educational tours, and continuous evaluation through unit tests seminars, group discussions, and practical Examinations.

To evidence contribution in curriculum design and development, we have senior faculty members who worked on various University academic bodies. Dr R. D. Sikchi, Principal is an honorable member of Management council, Senate and Academic Council of Sant Gadge Baba Amravati University, Amravati. Dr. Koumudi Kshirsagar was the chairman of BOS in Music as well as Dr. B. G. Jogdand, Dr. S. P. Gaigol and Dr. S. D. Shembekar has worked as the honorable members of respective BOS. Likewise many faculty members have been working as a Question Papers Setter, Moderator and Evaluator of the university.

Teaching-learning and Evaluation

The admission process:

The college constitutes admission committee to carry out the admission process at the first year of each degree program. The process of admission is offline and quite transparent. Eligibility criteria laid down by Sant Gadge Baba Amravati University, Amravati is strictly followed. The reservation policy of the government of Maharashtra is observed. Average percentage of enrolled students is 100% as figured out during the assessment period. Average percentage of seats filled against seats reserved for various categories of students is 100% in the assessment period. At the beginning of academic session, the teaching departments assess learning levels of admitted students and identify advanced learners and slow learners. Then the teachers adopt appropriate teaching methods for them. Teachers use experiential learning, participative learning and problem solving methods to enhance the learning experiences of students. For better comprehension of the subject, more emphasis is given on laboratory teaching in science stream and experiential learning in humanities. Field work study and industrial visits, practical work is focused in teaching. Apart from this, workshops and seminars are organized for the students. The college academic and infrastructural facilities consists of rich library, well equipped laboratories, internet, computers and other ICT tools which facilitate the learning to make it more students centric. Teachers used ICT tools and software programs like Google Classrooms as digital platforms for teaching, learning and evaluation process. The college has 24 full time permanent and 85 add hoc faculty members of which 67 faculties are awarded with the Ph.D. and NET/SET in their respective subjects. The teachers attended national and international conferences, seminars, workshops, orientation, refresher and short term training courses.

Being an affiliated college, evaluation of academic performance of the students is done by the college within the framework of the parent university. Programme and course outcomes of all programmes are communicated to students through website and discussed in the beginning of academic session.

Research, Innovations and Extension

The college research activities.

The college has research centres in Nine subjects in which total 53 students are pursuing their Ph. D. Degree. The college faculties are engaged in research activities. They publish their research work in reputed journals and periodicals time to time. During the last five years nearly 350 full research papers are published by the faculty. The faculty members also authored book chapters in edited volumes and 5 books are published. Promotional and developmental activities of research are maintained and monitored by the Principal, IQAC and RAC (Research Advisory Committee) of the college. The RAC and IQAC appeal the faculty members to apply

for research grants to various funding agencies. In the last five years 40 National, State level Conference, Workshops and Entrepreneurship Development programs were organized.

The college has 09 recognized research centres, where 01 Ph. D. student is awarded Ph. D. degree. At present we have 20 Ph. D. supervisors recognized by Parent University. Some of the departments have established linkages and MoUs with various national, regional agencies and firms for collaborative research. Various scientific and academic events are conducted for research promotion. The college has a good number of extension activities conducted by various departments and support services such as NSS, Sports, and Library. It includes community development, communal harmony, environment, water conservation, health-hygiene awareness programs. The students of our college have been working in various sectors of community development.

Infrastructure and Learning Resources

Infrastructural and Learning resources of the institution are consistently developed and maintained. The college infrastructure consists of physical facilities and academic facilities. In physical we have spacious college building having total 31 teaching and learning class rooms and 6 fully equipped laboratories. The college campus comprises of playground- having running track, Kabbadi ground, Vollely Ball, Kho kho, Long Jump, High Jump, Discus throw, Shotput throw ground. Academic facility consists of students support facilities, Canteen, library, reading room, Girls common room, boys common room, administrative building, Vehicle parking area and various subject departments. Master plan of institution exhibits optimum utilization of infrastructure.

Total land area of the college is 2.5 acres and total built up area is 9861 sq.mt, with G+2 floor and adequate parking facility. Modification of College Main Gate, Seminar Hall, Boys/Girls Common Room, Canteen facility is done. For the security of students, the college campus is fully under CCTV surveillance, security guards. The fire safety system is also installed. To overcome the problem of power cut, the Generator and UPS are setup at various places. In order to create alternative energy resource, the college has installed Solar panels using roof of the building, likewise LED lights helped to minimize the electricity consumption. There is 01 Auditorium hall, 01 ICT equipped Seminar halls, a language laboratory and IQAC office with AC facility. The college has learning resources including 110 Computers, Laptops with internet facility, LCDs, Scanner and Printers, Smart Boards in two class rooms. College has indoor and outdoor play grounds, for all round development of students. We have a rich collection of Books, rare books, Journals and Reference books.

The institution has made provision of NLIST- facility with E-Books and E-Journals. The library is fully automated with SOUL 3.0 software. The students have an access through OPAC as well as QR code technique. College website www.sitabaiartscollege.com is updated and vibrant with current information targeted to be provided to the parents, students and also alumni. College campus is Wi-Fi enabled. The medical facilities are provided as per required. In addition to above, there is garden in the campus and Basket ball ground.

Student Support and Progression

The college publishes prospectus and a college magazine. 62.12% student's availed scholarships and other financial assistance from the state and central governments. Besides, the college supports the economically weaker students. The college conducts career counselling and guidance for competitive examination that helps to qualify NET or SET, as an instance our many PG students have cleared NET/SET. The College provided all sports and

games facilities to the students and conducted University Level Sports and Games competitions. Many students' bagged Awards/ Medals for their outstanding performance in sport activities in last five years. The college organized sports events at intra college level also. Students participated in events arranged by University, regional and national level Youth festivals such as Indra Dhnush and Avishkar etc. College provided financial support to students for participation in sports and cultural events. The students are made aware of discipline, rules and regulations to be observed. Anti Sexual Harassment Cell monitors sexual harassment at work place. Grievance Redressal Cell and Anti-Ragging Committee are constituted as per State Government and University directives. The college Placement Committee invited companies and arranged three campus placement for students. The institution is proud to have a registered Alumni Association comprising number of well settled college Alumni through different professions. The student success rate of the institution has been positively increasing. Students' progression rate in higher education is also very good. The college has NSS Unit which undertakes regular activities. Each year, they conduct special camps in nearby village. They are given extension and community work like Tree Plantation, Cleanliness Drive, Water Conservation, Blood Donation, Congress Grass Eradication etc. Students participated in the University Research festival- 'Avishkar'. In their routine class room activities, they participate in seminars, conferences. Student's representatives participated in various academic and administrative committees. The college has organized guest lectures by inviting eminent scholars to create a scientific temperament among the students and the society.

Governance, Leadership and Management

The Mission and Vision statements clearly reflect the distinctive characteristics of the institute. The executive members of the governing body, the principal and the faculty members have an active participation in College Development Committee (CDC), IQAC, College Council, Purchase Committee, Library Committee and UGC Interface Committee. Academic and Administrative performance of the college is reviewed and assessed through College Development Committee, IQAC and The Berar general Education Society, Akola's Management to strengthen the process of marching towards excellence. E-governance is implemented in all administrative and academic matters. The Institutional authority provided complete autonomy under the supervision of the Principal, faculty heads and heads of the department for planning and implementing the teaching –learning plans, research, extension work, academic and extracurricular activities. The college has a culture of participative management through decentralization of work. The college prepares a perspective plan for teaching-learning, research, extension, extracurricular and co-curricular activities. Internal organizational structure and decision making process is undertaken by CDC, IQAC, College Council and Heads of the Departments. The plan of quality improvement strategies is designed. The college has established student's feedback systems. After analysing the feedbacks, the suggestions are forwarded to the higher authority. The institutional authority encourages faculty members to participate in Faculty Development Programs (Online/ Offline). The college has various welfare schemes for teaching and non-teaching staff. Self-performance appraisal forms are considered for faculty's assessment and career advancement. The financial budget is prepared and approved in CDC. Financial audit is conducted by internal and external agencies. Audited statements are prepared by Chartered Accountant. The IQAC is functional, having the members from management, teachers, students, non-teaching staff, external experts and alumni. The academic audit is conducted on regular basis. The data collection and compilation of all academic activities is a regular practice. IQAC, in collaboration with the management and various college departments, organizes various events for the benefits of students.

Institutional Values and Best Practices

Various initiatives are taken by the institution for the promotion of gender equity such as sensitization campaigns, training, workshops, programs etc. A safe and secured environment is provided to all by providing CCTV surveillance, secured compound wall, common rooms and grievance committees for various issues. Water conservation facilities are also available in the institution. Use of renewable energy, water harvesting, check dam construction in the villages adopted by NSS unit, efforts for carbon neutrality, plantation and waste management are undertaken. Use of CFLs, LED lamps and other eco-friendly products with star rating minimized the power consumption. Quality audits on environment and energy are done from time to time. The college campus is green with lawns and Botanical garden. Efforts are taken to keep the campus green and clean by carrying out environmental promotion activities. The institution has a barrier free environment by providing ramps, washrooms, human assistance. The institution promoted an attitude of tolerance and inclusiveness towards linguistic, cultural, communal and socioeconomic diversities. Every student is equally treated and the environment of tolerance and belief is maintained. There is NSS unit conduct awareness rally, cultural programmes, and celebration of birth anniversaries of visionary leaders. Value based programmes are conducted to sensitize students and employees to the constitutional obligations. A Code of Conduct is prescribed for all. Various National and International days and events are celebrated in the institute with great enthusiasm in various ways.

Two Best Practices identified by the institute are

1. Felicitation of Meritorious Students.

2. Gender Equity Promotion Program.

2. PROFILE

BASIC INFORMATION

Name and Address of the College	
Name	Sitabai Arts,Commerce and Science College ,Akola
Address	Civil Lines, Akola-444001 Maharashtra
City	Akola
State	Maharashtra
Pin	444001
Website	www.sitabaiartscollege.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	R.D.Sikchi	0724-2415148	9422161523	0724-2435140	sitabaiartscollegeakola@gmail.com
IQAC / CIQA coordinator	K. D. Kshirsagar	0724-9403113511	9403113511	-	bardekaumudi@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Maharashtra	Sant Gadge Baba Amravati University	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	22-03-2016	View Document
12B of UGC	22-03-2016	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Civil Lines, Akola-444001 Maharashtra	Urban	2.5	9861

ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Department Of Commerce	36	HSC	Marathi,English + Marathi	387	387
UG	BSc,Department Of Science	36	HSC	English	427	427
UG	BA,English Marathi Hindi Urdu Sanskrit History Sociology Pol Sci Economics Home Eco Mus	36	HSC	Marathi,English + Marathi	2179	2179
PG	MA,Department Of English	24	UG	English	176	159
PG	MA,Department Of Hindi	24	UG	Hindi	80	33
PG	MA,Department Of Marathi	24	UG	Marathi	176	153
PG	MA,Department Of History	24	UG	Marathi,English + Marathi	188	188
PG	MA,Department Of Sociology	24	UG	Marathi,English + Marathi	197	197
PG	MA,Department Of Political Science	24	UG	Marathi,English + Marathi	220	220
PG	MA,Department Of	24	UG	Marathi,English +	209	209

	Economics			Marathi		
PG	MA,Department Of Music	24	UG	Marathi,English + Marathi	42	29
PG Diploma recognised by statutory authority including university	PGDM,Department Of Music	24	UG	Marathi,English + Marathi	30	0
Doctoral (Ph.D)	PhD or DPhil,Department Of English	36	PET	Marathi,English + Marathi	10	10
Doctoral (Ph.D)	PhD or DPhil,Department Of Marathi	36	PET	Marathi	16	0
Doctoral (Ph.D)	PhD or DPhil,Department Of History	36	PET	English + Hindi,English + Marathi	6	6
Doctoral (Ph.D)	PhD or DPhil,Department Of Sociology	36	PET	English + Marathi	10	9
Doctoral (Ph.D)	PhD or DPhil,Department Of Political Science	36	PET	English + Marathi	6	5
Doctoral (Ph.D)	PhD or DPhil,Department Of Economics	36	PET	English + Marathi	4	3
Doctoral (Ph.D)	PhD or DPhil,Department Of Music	36	PET	English + Marathi	24	8
Doctoral (Ph.D)	PhD or DPhil,Department Of Library Science	36	PET	English + Marathi	6	6

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	6				11				20			
Recruited	5	1	0	6	9	2	0	11	7	0	0	7
Yet to Recruit	0				0				13			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				85			
Recruited	0	0	0	0	0	0	0	0	21	64	0	85
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				23
Recruited	10	1	0	11
Yet to Recruit				12
Sanctioned by the Management/Society or Other Authorized Bodies				10
Recruited	7	3	0	10
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				4
Recruited	4	0	0	4
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	5	1	0	9	2	0	3	0	0	20
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	4	0	0	4
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	7	16	0	23
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	19	43	0	62
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Self Study Report of Sitabai Arts,Commerce and Science College ,Akola

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	2004	0	0	0	2004
	Female	989	0	0	0	989
	Others	0	0	0	0	0
PG	Male	591	0	0	0	591
	Female	597	0	0	0	597
	Others	0	0	0	0	0
PG Diploma recognised by statutory authority including university	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	27	0	0	0	27
	Female	19	0	0	0	19
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	986	758	726	640
	Female	552	419	334	298
	Others	0	0	0	0
ST	Male	228	182	192	212
	Female	134	100	82	85
	Others	0	0	0	0
OBC	Male	539	443	500	491
	Female	453	404	412	418
	Others	0	0	0	0
General	Male	354	288	313	119
	Female	278	257	258	85
	Others	0	0	0	0
Others	Male	225	185	225	390
	Female	157	123	120	239
	Others	0	0	0	0
Total		3906	3159	3162	2977

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Sitabai Arts, Commerce and Science College, Akola is a multi-disciplinary premier institute having courses in Humanities, Commerce, & Science stream. In the line enhancing multidisciplinary approach, the college has adopted CBCS system offering courses through open ended, multiple exit and entry mode, in form of DSCs, AEC & GOEC courses from all the three disciplines such as Arts, Commerce and Science. In Arts stream we have Marathi Literature, English, Political Science, History, Economics, Sociology, Home Economics and Music and in the faculty of Commerce, the major courses like Principles of Business Management, E-commerce, Indian Insurance System, Indian Banking System,
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	<p>Company Law, Economics of Development, Computer Fundamentals etc are offered. In Science stream there are courses like physics, Chemistry, Botany, Zoology, Microbiology, EVS, mathematics, and Computer Science. We have PG degree programmes in English, Marathi, History, Political Science, Sociology, Economics, Music which have good track record of giving meritorious students. In addition to this, the institute has offered Ph.D. programmes in five subjects. The institute has necessitated adequate research facilities. The faculty and students doing research are encouraged to undertake interdisciplinary/ multidisciplinary research projects. Along with the existing programs, and different courses there is well developed infrastructure that can be supportive to introduce Multidisciplinary as well as Interdisciplinary Courses. The academic collaboration with the established multidisciplinary sister branches is also possible. Such blend of core subjects and interdisciplinary approach will help students to shape their career options. Total enrolment of the student is more than 4000 in our college. So it is possible for us to transform the institute in one of excellent higher education Teaching centres as proposed in NEP 2020.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>Our college namely Sitabai Arts, Commerce and Science College, Akola is affiliated to Sant Gadge Baba Amravati University, Amravati and bound to follow the courses, syllabus and other rules & regulations of the affiliating University. In the light of recent move under NEP 2020, the students are encouraged to enroll their names to attend online courses provided by open learning resource centers. As per university directives all students have opened their online ABC where their credits earned may get accumulated as online repository. Owing to the implementation of National Education Policy, the affiliating University has already taken initiatives to introduce Credit Based System at Under graduate and Post-Graduate level. The Academic Bank of Credits (ABC) would provide digital platform for the students for credit recognition, credit accumulation, credit transfers, and credit redemption. The initiative undertaken by the affiliating University is at preparatory phase. Therefore, it sequential for the institute to register for the ABC of each student.</p>
<p>3. Skill development:</p>	<p>The affiliating university initiated the implementation</p>

	<p>of learning outcome based curriculum framework for the UG programme which is consistent with the objectives of NEP for fostering quality education. It includes the translation of academic research into innovations for practical use to socio-economical development. Involvement of public and private sector investment in higher education will develop alternative learning modes such as open and distance learning modes. Introduction of the MOOCs will help students to develop their skills. Career oriented programs/Skill courses from commerce related to Marketing, tally, Insurance, Digital Marketing, as well as natural sciences like Chemistry, Physics and Botany & Zoology etc. are introduced at the UG level which have flexible entry and exit mechanism. The Institute is focusing on the courses that encompass Basic Skill building, Sector-Specific training, Pre-Employment training and allied activities. The institute having number of programs and courses, the students have a large amount of flexibility in choosing individual curriculum, certain subjects.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>Teachers are encouraged to prepare subject material regarding vocational courses and value-added online courses into the regional language. Teachers are suggested to write scientific articles in the local newspapers and deliver popular science lectures in the regional languages. The courses will be designed for the promotion and improvement of local skills in the local language. The regional and local arts and crafts are promoted through entrepreneurship cell of the college. Some parts of syllabi of the subjects like English Language and Marathi Literatures are based on traditional and ancient aspect to promote regional knowledge and culture.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>New Education Policy (NEP-2020) has focused on experiential, application-based learning and research based internship in the stream of Science, Technology, Engineering, Art & Design, and Mathematics (STEAM). As a part of holistic and all encompassing education, students will be given internship opportunities in local industries and businesses. Local communities as well as research internships will improve students' employability. Ph.D. students and faculty members are encouraged to undertake high quality outcome-based research so as to produce Intellectual Property (Patents and Copyrights). Students are encouraged to participate in</p>

	<p>various Tech-Fests, Science Fairs, Innovation, Competition, etc. for exploring the practical side of their learning and promoting innovation among students. The institute has been taking efforts for program outcome, program specific outcome and course outcome.</p>
<p>6. Distance education/online education:</p>	<p>It is true that NEP 2020 emphasized distance education and online education which expand the access to education and training for employed students. Its flexible schedule reduces the effects of the time constraints imposed by personal responsibilities and commitment. The Institute has already started working on these aspects. The ICT based facilities are created for imparting online education. This compel the institution to encourage teachers to create online add-on and skill based courses. Henceforth, the college has suggested to develop e-content and online teaching material. To cope up with the advanced teaching skills and to understand current online teaching trends, teachers are motivated to participate in advanced pedagogy training programs. The students are encouraged for enrolling on the SWAYAM-NPTEL courses from where they can earn credits from renowned HEIs. In future students and teachers will be instructed to register and complete SWAYAM and NPTEL courses. Institute has planned to start online certificate course and other skill development courses through online mode.</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4227	3906	3159	3162	2977

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 144

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
109	105	108	109	108

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
55.01	32.90	99.30	65.06	121.24

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

Curricular Planning and Implementation

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Response:

The college consistently ensures effective curriculum delivery through its unique, innovative and systematic strategies. Our college is affiliated to Sant Gadge Baba Amravati University, Amravati. We follow the syllabi prescribed by the University. Most of the faculty members of our institution involved in the work of curriculum design and modification given by Sant Gadge Baba Amravati University, Amravati that help to reflect a balance of requirement about curricular, co-curricular and extracurricular activities to be included.

The effective delivery of curriculum consists of systematic strategic preparation of academic calendar, time table, course allocation, Syllabus, Teaching plan, library books up gradation, IQAC, academic audit are reviewed every year. Evidence based teaching, problem based teaching sessions, and student assisted teaching methods are adopted in imparting curriculum delivery. The curriculum delivery includes traditional teaching, Collaborative learning and activity based learning methods.

The Head of each department discuss course plan with staff members and distributes the syllabus and workload among the faculty members. Project work, seminars, group discussions and quiz competitions are conducted for the students and evaluated in the respective semesters. Home assignments are given to the students as mentioned in the curriculum and evaluated at the semester end. At the commencement of every semester, teachers prepare the students lists to be treated as slow and advance learner.

Students are provided with flexible elective mode of learning, that contribute towards the attainment of Course Outcome (CO), Programme Outcome (PO), Programme Specific Outcomes (PSOs) effectively. The feedback taken from students, teachers, parents and alumni are analyzed and suggestions are conveyed to the administration. The institution offers wide range of subject combinations and optional papers. The curricular offered emphasizes competency, employability, entrepreneurship and skill development. The faculties are encouraged to organize as well as to participate in the seminars, workshops, conferences. Over a period of five years, significant improvement in the program CO, PO, PSO is visible in the result analysis. Faculty maintain diary and strictly adhere to the schedule of the lesson plan.

Teachers' diary and attendance register are verified by H.O.Ds every week end and it is duly signed by the Principal/Head of Department at the end of the month. The institution has organized orientation programs on the usage of ICT tools in teaching-learning process. The academic calendar and the teaching plan add transparency to the process of teaching-learning and evaluation.

Teaching faculties are acquainted with ICT modalities and they share the notes, study material (pdf files) on the digital media such as students WhatsApp group and e-mail. The online curriculum delivery through

Google meet, YouTube, Zoom App is practiced during the period of COVID-19 pandemic. The use of these pedagogical methods in teaching-learning process proved very useful in enhancing student learning capacity. Special practice sessions are conducted by the teachers to solve the previous years' university question papers which helped the slow learners in improving their overall result. **Add-on courses and certificate courses** are conducted to enrich the curriculum. The management and the IQAC analyze, examine and evaluate all the academic functions.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Academic Flexibility

1.2.1 Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 57

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

1.2.2 Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 38.68

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2536	2343	1863	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Curriculum Enrichment

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

Response:

Our institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.

1. Professional Ethics

The perception of the students on professional ethics has been inculcated by exposing them to the curriculum based activities like seminars, workshops, special expert lecturs and interactions with the eminent scholars. Well defined code of conduct of our institution imparts professional values and ethics.

The capacity building workshops such as “Use of ICT in Teaching & Learning,” “ICT training for Non-teaching staff” etc for teaching and non-teaching faculties have been organized to enhance the personal as well as professional growth.

2. Gender

We have maintained the gender balance since we provide co-education and sorted out college policies, rules and regulations towards the need and interest of both male and female students. Even college has arranged programs to promote gender equity.

We foster the gender equity everywhere in college in letter and spirit. The academic body entitled Grievance & Redressal Committee is established to redress the issues related to sexual harassment. The activities such as Health check-up, counseling and awareness on women rights are conducted. Female students are encouraged to take part in the election process of the students ‘council. The responses from staffs, students in the gender issue are audited by the respective committee. Female students are encouraged to enroll themselves in different units of NCC, NSS.

3. Human Values

Activities like blood donation camps, health check-up camps, workshop on health and Hygiene, awareness programmes on AIDS and COVID-19, mask distribution campaign, pledging for eye donation, guest lectures by the experts were conducted. Speech by a spiritual guru (Dr A. S. Sonone) was arranged to inculcate social, moral and ethical values to promote human values among the students. The curriculum comprises compulsory subjects on human rights and environmental studies which focus on the need and application of sustainable environment. A subject on human rights education is taught as a part of curriculum. Leadership values and social values are imbibed through the activities of lions club. Collection of donations from students and teachers to help the sick and needy students, staff and other general public is carried out.

4. Environment and Sustainability

Environmental studies, Environmental Science are compulsory subjects that enables the students to comprehend and deal with various environmental issues in the direction of creation of clean and pollution free environment. As a part of social responsibility and eco-friendliness, **plantation programme, E-Waste awareness programme, Swachh Bharat Abhiyaan, campus cleaning drives, restricting the use of plastics in the campus were initiated in collaboration with the local NGOs. They** organize events and activities to instill environmental sensitivity among the teacher & students. In addition to this, activities such as **seminars, guest lectures, industry visit, and field trips are** conducted. Moreover, the Faculty and the students of the institution carried out relevant social activities like to bring about a positive change in the campus.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 35.42

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 1497

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the

feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 100

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
1889	1979	1980	1861	1815

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1889	1979	1980	1861	1815

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list as published by the HEI and endorsed by the competent authority	View Document
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	View Document

2.1.2 Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
3606	1736	2614	2591	2773

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3606	1736	2614	2591	2773

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document

Student Teacher Ratio**2.2.1 Student – Full time Teacher Ratio
(Data for the latest completed academic year)****Response:** 38.78**Teaching- Learning Process****2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process****Response:**

Experiential Learning: To impart education through hands on experience, department of history, political science, sociology music, Dept of Commerce, Dept of microbiology and English have arranged educational tours to provide practice experience. For example students from Sociology department visited old age home and prepared their report. The students of Political Science have visited the parliament of India and observed and prepared report on functioning of parliament by recording their perception.

Participative learning: To happen participative learning students are provided platform through seminar competitions, Music Competitions, science poster competition, anand-mela Debate, essay, elocution completion & youth festival of SGBAU, Amravati and given representations on college academic bodies. For instance two girl students are member of Grievance Redressal Committee.

Problem solving methodologies using ICT tools: The Department of music jointly conducted two sessions of 2 hours by circulating quiz to students during Covid-19 period. Computer Lab with full WiFi support and smart board handling experiences are given through hands on practice.

Besides, the college adopted **Mentoring System for Students** for enhancing learning experiences.

Need Addressed & the Context: Students undergo various problems of stress. Considering the student teacher ratio in classrooms, it is impossible at times to give personal attention to students in class. One solution therefore is a Mentor who can form the bond with students in the true sense. Mentoring is required for students to achieve emotional stability and to promote clarity in thinking and decision-making for overall programme. For which the college student Guardian Scheme in the college.

The Practice: All the enrolled students of each current year are grouped in a list, class wise and year wise proportionate with the number of existing faculties in the college. The listed students are allotted to each of the faculty as a guardian of the said students to promote learning among them. The faculty functions as students' support in matters of academic enhancement. They meet, discuss, clarify and share various problems which may be sometimes personal, domestic, and mostly academic etc.

Moreover, the college has constituted Career Guidance and Counseling cell which promotes students' involvement in the academics.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 91.67

2.4.1.1 Number of sanctioned posts year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
122	117	117	117	115

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 62.15

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
67	67	67	67	67

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

B.A. B. Sc. B. Com & M. A. First Year, Semester I, classes commence in the month of July every year. Within two months from the commencement of the new session, the colleges Internal Examination Committee declare its schedule of Class-Tests and Unit tests for first year students. The students are provided with the corrected answer-scripts of the Class-Tests by the respective teachers. If the students

express their difficulties in understanding the questions as well as assessment of their responses, they are free to ask information over to the Internal assessment committee in written.

The semester end internal examinations are arranged. The results are declared formally in the class room. All the students are allowed to go through their corrected answer-scripts. The Parent-Teacher Meetings are arranged by the Departments after the display of result. The interaction between the parents and the faculty members is done to improve the performance of the students.

There is very prompt and robust system to conduct Semester End final examination of the SGBAU University of Amravati.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Student Performance and Learning Outcomes

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Response:

The Program & Course outcomes

POs: B. A. Program:-

We have Hindi, English, Marathi, Urdu, Sanskrit, sociology, political science, history, economics, Home Economics and music subjects for UG level in arts faculty. The students qualifying Graduation through B A. can appear to varied competitive exams for govt. and semi-government jobs in administration. The Language learners (Hindi, Marathi, Sanskrit, and English) acquire abilities to secure jobs in public enterprises as speaker, telecaller, advocates of firms. Students learning History, economics, sociology, political science can have vision and values to make them behave more responsibly as responsible citizen.

COs: Music

Music subject is offered to the students who are interested in performing arts. These students can start their own music classes and earn bread and butter after completing the graduation. Also they can accompany on Tabla or Harmonium if they are skilled accordingly.

B. Com. Program:-

Courses offered in commerce program provide exposure to industries, banking sectors, insurance

companies, finance companies. These courses are designed to inculcate the knowledge, skills and professional attitude in the students. Skills acquired in accounting, finance, e-commerce, mathematics and statistics, stock exchange Can highly increase the employability in students. A commerce graduate can also appear for the professional courses i.e. CA, C.S,CMA, MCM etc.

B. Sc. Program:-

Physics, chemistry, botany, zoology, microbiology, maths and computer science are offered in faculty of science for under graduate level. These subjects helps to develop the research aptitude and scientific vision in the students. In competitive exams also students having science background can shine prominently. The scientific approach and attitude can make them successful in every field of life.

P. G. Programs:-

Languages (Hindi/English/Marathi)

Students, appeared for PG programmes learn higher levels of the particular language. He can appear for the NET/SLET Exams or go for PhD program. After acquiring the higher standards in specific language, student can start his coaching classes, he can also work as translator or journalist. Communication skills acquired from learning the languages can help a person throughout his life.

P. G. Program :- (Sociology/History/Political Science/Economics)

Above programs of PG level helps the students to learn about the society, Social issues , our heritage, political issues, moral values ,duties and related prominent issues. Contents of these subjects help the students towards the right path and inculcate values in young minds. The students from these disciplines can appear for MPSC, UPSC, NET, SET and other competitive exams.

P. G. Program:- (Music)

This program offers a detailed study of practical knowledge of Indian classical music to the students. Higher level of performance, research aptitude in practical music as well as musicology can be learnt from the course. Various ragas for performance and detailed knowledge of theory of music make the students competent in the field of music. Different forms of music like Ghazal, Natyageet, Sugam, are also taught along with classical music to the students. Some students, who are well versed in playing instruments like Tabla and harmonium can accompany in various Musical programmes. Yog Shastra program specific outcomes

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Attainment of POs and COs are evaluated. Explain with evidence in a maximum of 500 words

Response:

Attainment of POs & PSOs

The program outcomes are the statement that describes the knowledge and the abilities the postgraduate will have by the end of program studies.

1. In depth knowledge and ability to perform music and yogic practices.
2. Knowledge of the Sanskrit names of the postures and breathing exercises, detailed benefits and caution.
3. Understanding of all aspects of a subject and its specific applications.
4. Practice poses a confident in depth understanding of a subject and its multiple applications as well as its potential limitations.
5. Demonstrate the ability to undertake particular tasks associated with the related subjects.
6. In deep knowledge of human systems yoga and health yoga for wellness prevention and promotion of positive health and yoga and stress management.
7. Familiarity with the demonstrated ability to apply effective teaching methods adopt to unique styles of learning provide supportive and effective feedback acknowledge the aspirants progress, and cope with difficulties.
8. To recognise and manage the subtle dynamics inherent in the teacher aspirant relationship.
9. Observed capacity for, well developed communication skills, listening, presence, directive and non directive dialogue.
10. Demonstrate value based and ethical leadership.
11. Ability for lifelong learning higher education, and research. Semester wise course outcomes Name of department.
12. Yog Shastra. As Name of the subject Yogshastra, today it is one of the major course that helps to build the health to function well that causes prolonged life span.
13. Preparations for competitive examinations.
14. Create self employability.
- 15 Ability to perform various tasks in Laboratory.
16. Knowledge of e-commerce and trading.

17. Developemnt of Research Aptitude.

File Description	Document
Provide Link for Additional information	View Document

2.6.3 Pass percentage of Students during last five years (excluding backlog students)**Response: 65.7****2.6.3.1 Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
506	969	538	288	292

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1233	1002	564	637	511

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document

Student Satisfaction Survey**2.7.1 Online student satisfaction survey regarding teaching learning process****Response: 3.86**

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 15.35

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0.20	0.20	00	1.50	13.45

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Innovation Ecosystem

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The Sitabai Arts, Commerce and Science college, Akola is one of the most preferred higher education institutes in the District for obtain UG and PG Degrees from all the three streams by the most humble and aspirant students which can be evidenced from the quantity of applications received for admissions to various degree programs during the last many years of academic sessions. When diagnosed over the most possible reasons of such preference, it is not too far to surmise that the institute has always been one step ahead in matter creation of congenial system for innovations in acquiring and transferring the knowledge.

The academic initiatives of the institutions are in tune with creations of ecosystems to nurture healthy progressive environment. In order to introduce innovations in imparting higher education, many national and international level conferences and seminars are conducted by the institute. We have obtained subscriptions of national academic bodies for example, the college library has membership with the national Inflightnet centre. Even one of the faculties in library and information science, Dr A. S. Sonone , the librarian has worked as resource person of Inflightnet. This department has organized one national conference sponsored by ICSSR Delhi, and to accelerate its functions to promote research culture.

The institute has created mechanism to avail innovations in teaching learning process. The college was always at the front to adopt NEP implementations. One national conference on the merits of The New Education Policy was organized under the directives of IQAC of college. Dr Kaumudi Kshirsagar has devised the organizing of conference on implementation of NEP 2020. She collected the contribution of the academicians on their approach to NEP 2020 in aftermath of pandemic stricken society. The Co-coordinator, Dr Kaumudi Kshirsagar has worked as a master trainer and resource person in the one dayworkshop organized by SGBAU, Amravati.

Many extension and outreach programs are organized by the college from different perspectives. One is to bring about community work through the hands of educated, civilized elements of society. Which a form transfer of knowledge and expertise. The society is highly benefitted by the community work done by the college.

File Description	Document
Upload Additional information	View Document

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 40

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
20	06	08	01	05

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 2.2**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
71	48	65	68	65

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**Response: 0.4****3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
13	07	09	08	21

File Description	Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Extension Activities

3.4.1 Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Response:

The college coordinates extension activities and carries out Institutional Social Responsibility Initiatives in various forms. The college undertakes extension activity through NSS and NCC units and study centers. The prime objectives of these extension activities are noted as under:

1. Social sensitization:

All the students participated in the extension services which helped to imbibe the inherent values of service learning. Community engagement nurtures social sensitization, concern for the disadvantaged sections of the society, environmental consciousness and humanitarianism.

Outcome- The social engagements have created an impact on community related to literacy, community health, well-being, agro-development, women empowerment, environmental sustainability, and social welfare, awareness on Government schemes, rural infrastructure development and building inclusive India. Involvement in extension activities nurtures holistic development and moulds integrated personalities. The extension activities facilitate community development, social sensitization and holistic development.

National Service Scheme (NSS) :

Covid-19 Awareness campaign, Distribution of Masks, Guest Lecture, Expert Talk and Debate, National Day celebrations, Covid-19 Awareness, Vaccination drives, Blood Donation Camp, Sensitizing the role of youths. This unit created awareness on ecology and protection of environment as well as health and hygiene amongst village people.

National Cadet Corps (NCC)

Celebrated days of National importance.

The NCC unit carried out activities to inculcate Civic and social responsibility. Arranged Parade, Training Camp, Activities showing National Integration by paying tribute to martyrs. Group discussion on Discipline, character formation, patriotism that created a type of motivation to join armed forces.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The college has implemented extension and outreach activities to understand societal challenges and difficulties to inculcate the sense of social conduct among the students. To perform these activities and to bring about holistic development of students, the college has recognized NSS unit and NCC unit. Throughout the academic session these units function to mould the student's personality making him a responsible citizen of India. They undertake many extension and outreach initiatives largely listed in the metrics as above.

So far recognition of extension activities, the corresponding letters and appreciations there is of prime importance for the institute. Going beyond these appreciation letters as recognition the supporting documents attached herewith are of the awards given to the teachers and students involved in these outreach and extension activities.

The college units like NCC and NSS such as Bhrstachar Mukta Maharashtra (Corruption free Maharashtra), Workshop on Competitive Examination Guidance, Eye Donation awareness rally in adjoining civil area, International Yoga Day, AIDS awareness program, Awareness of traffic rules and safe driving, Ek Bharat Shrestha Bharat, Participation in Para trooper camp in Agra, Save Electricity, Participation in Swachha Bharat Abhiyan, "Kargil Vijay Divas", Visit to Old Age Home, Visit to Blind School, which ultimately transform them into the leaders of tomorrow. Various activities organized by these units have empowered our students to effectively tackle emergency situations and natural disasters and have developed a sense of social and civic responsibility among them. This sense of responsibility and the imbibed core values of life have made them self-reliant and eventually made them represent the college and the university at State and National levels. Their participation in the residential camps establishes their healthy rapport with the community. The energy of youth has been properly channelized and the students voluntarily and actively got involved in the activities like blood donation, health and hygiene awareness, environment conservation.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 53

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
21	12	8	4	8

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Collaboration

<p>3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.</p> <p>Response: 34</p>	
File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

Physical Facilities

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Teaching -learning facilities: Sitabai Arts Commerce & Science College, Akola is governed by The Berar General Educational Society, Akola. It is one of the oldest colleges in Vidarbha region enlightening the mankind from 1938. From pre-independence era this college has been playing a major role in providing quality education to weaker section & needy citizens of this region so that they may come up as economically and specially capable class of society. A magnanimous woman Sitabai Jain has denoted 2.5 acres of land to this society for pedagogic purpose which leads to the establishment of this college. The college is having gratifying environment with medicinal trees and plants. The college is situated in the heart of city easily approachable from bus stop and close to railway station. Convenience transport is easily available for travelling. Infrastructural facilities is designed in such a way that it always encourage teaching and learning and the program is scheduled in two shifts. Administrative building consist of principal chamber, office superintendent chamber, account section and six separate windows serving as help desk like enquiry admission result forms scholarship etc. All departments have been provided personal cabin with the functional facilities.

Classrooms: At present there are 35 Nos. of classrooms, 10 among them are well-equipped with projectors, LMS and ICT facilities including two smart classrooms. Besides in support Girl's common room, Boys common room and separate ladies and gents staff washrooms are also available with proper facilities. The college has recognized research programs in Ph.D. affiliated to Sant Gadge Baba Amravati University in subjects like Sociology, Music, History, Political Science, English, Commerce, Marathi, Economic and Library Science. The college has independent university examination centre and with fully furnished IT facilities.

laboratories: We have 6 well-furnished isolated laboratories for study of i.e. Microbiology, Physics, Chemistry, Botany, Zoology, Computer, Home-economics. In the department of music distinct sound recording studio. The Institution hosts YCMOU Centre.

Computing equipment: The college has necessitated ICT facilities including LCD projectors

IT infrastructure of a college consists of computers, Internet network at workplace, laptops and other digital data providing platforms. Campus is enabled with wi-fi facility of bandwidth 50MBPS. Even the college has a computer laboratory having 31PCs (30+1 server pc) all in good and working condition connected with LAN. Students are free to come to the lab and work as per their conveniences after the classes. Moreover there smart boards in class rooms. Exam department have separate cabin with fully furnished IT facilities including CCTV cameras. Campus is fully under CCTV surveillance.

Facilities for Cultural and sports activities, yoga centre, games: The sports facilities includes play ground, area 1888.00 sq.mts. The college has well-furnished seminar halls for cultural & other activities made of 134.08 sq. mts. There is state of art facilities to our students for indoor games such as judo, boxing, wrestling, chess, carom and outdoor games like volley ball, basketball, kabbaddi. Every game has separate playing area and grounds with individual facilities. We have gymnasium for workout, yoga centre for students & staff.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2 Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 54.28

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
21.18	6.11	69.35	33.57	72.54

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Library as a Learning Resource

4.2.1 Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Name of ILMS software:- Software for University Libraries(SOUL)

Nature of automation: - Fully

Version:- SOUL 3.0 (Updated during the session 21-22)

Year of Automation:- 2005

The college has a well-equipped and spacious library with more than 57,000 books (Including Some Rare books) Journals and numerous periodicals, newspapers and E-resources facility. The library provides excellent opportunities for academic exploration and research to the students, teaching staff and research scholars. As of now, this college central Library is using SOUL3.0 Version (Software for University Libraries) software developed by INFLIBNET (An Inter University Centre of UGC) for the library automation.

First version of SOUL 1.0 was installed in the year 2005.The second upgrade version of SOUL i.e SOUL 2.0 was installed in the year 2010. Recently the INFLIBNET (An IUC of UGC ,Gandhinagar) has launched the third version of SOUL i.e SOUL 3.0 (Software for University Libraries).During the year(21-22) library upgrade the Library Management Software SOUL 2.0 to SOUL 3.0 with new applications including Web-OPAC .

Modules of the Software –

Acquisition-

Circulation-

Catalogue –

Serial Control

OPAC/ Web Opac-

Administration –

Library is using all modules to automate its functions and activities. It is now fully computerized with Barcode facility. Master database for SOUL software is created in the year 2005. All books and all user details including Students, Research Scholars and Teaching and Non teaching staff's database is also created in SOUL 3.0.Library which regularly updates the users database. Issue –Return of Books, ID Cards of users, Report generation, OPAC all facilities are automated.

E-Resources and Journals Subscription :-

The library is a member of N-list facility of INFLIBNET, National Digital Library of India. It provides e-resources facility to students, teachers and scholars. N-list consortia is popularly known for its e-learning resources including e-journals and e-books. Library subscribed 51 international and national print journals and magazines. Moreover the Library also subscribed 14 newspapers.

Optimal use of Library:

As the library is fully automated, the Library management software SOUL 3.0 has been installed as a permanent member, and uses database auto generated by the software showing daily usage is attached herewith for perusal.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection *Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

Response:

In this fast moving era IT infrastructure of a college plays a vital role in the development of college as the students focuses on the labs, classrooms etc. while selecting a college. Sitabai Arts, Commerce & science college is multi-faculty college. It is very important to have infrastructure with advance laboratories equipped with all equipment. It includes computers, network, workplace, laptops and other data platform facilities. Campus is enabled with wi-fi facility of bandwidth 50MBPS and above which helps teachers work more effectively and also guide students more innovatively. Library is also fully computerized equipped with latest software SOUL 3.0 software having N-List facility as E-resources. The Library and college campus has Wi Fi facility open for all. The students have facility of digital acces using computer PCs provided for them in computer lab and library also. Institution have a spacious computer laboratory having 31PCs (30 pc +1 server pc) all in good and working condition connected with LAN. The institution have 07 Projector ,one Automatic scanner ,2 photo copiers and 20 Printers with scanners.. Computer lab is available for everyone. Students are free to come to the lab and work as per their conveniences after the classes.The college campus have 02 smart boards. Exam department have separate cabin with fully furnished IT facilities including CCTV cameras. Campus is CCTV enabled which have monitor in Principal's cabin. It helps in regulating the work easily.

File Description	Document
Upload Additional information	View Document

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 38.43

4.3.2.1 Number of computers available for students usage during the latest completed academic

year:

Response: 110

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document

Maintenance of Campus Infrastructure

4.4.1 Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 100

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
55.01	32.90	99.30	65.06	121.24

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 62.12

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3106	2538	1919	1834	1432

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	View Document
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	View Document
Upload policy document of the HEI for award of scholarship and freeships.	View Document
Institutional data in the prescribed format	View Document

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills**
- 2. Language and communication skills**
- 3. Life skills (Yoga, physical fitness, health and hygiene)**
- 4. ICT/computing skills**

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 41.85

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
2230	340	1415	1960	1350

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: B. 3 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Student Progression

<p>5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years</p> <p>Response: 41.66</p>														
<p>5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>298</td> <td>326</td> <td>235</td> <td>150</td> <td>45</td> </tr> </tbody> </table>					2021-22	2020-21	2019-20	2018-19	2017-18	298	326	235	150	45
2021-22	2020-21	2019-20	2018-19	2017-18										
298	326	235	150	45										
<p>5.2.1.2 Number of outgoing students year wise during the last five years</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>506</td> <td>969</td> <td>484</td> <td>279</td> <td>292</td> </tr> </tbody> </table>					2021-22	2020-21	2019-20	2018-19	2017-18	506	969	484	279	292
2021-22	2020-21	2019-20	2018-19	2017-18										
506	969	484	279	292										

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 3.73

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2021-22	2020-21	2019-20	2018-19	2017-18
13	11	10	6	15

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document

Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 61

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last

five years

2021-22	2020-21	2019-20	2018-19	2017-18
09	01	30	20	01

File Description	Document
Upload supporting document	View Document
list and links to e-copies of award letters and certificates	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 50.4

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
32	00	75	90	55

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

Alumni Engagement

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Main objective of the Association is to bridge the gap between the college and alumni. They have been responsible for keeping complete track of alumni with their required details, inform them about the current

changes and achievements of the institute. Alumni association meetings take place yearly and future plans are discussed in the meetings. Along with the association meeting annual alumni meet is also organized at the institute level every year. Alumni contribution happens in various non-financial forms such as alumni interaction week, sharing Experience with Students in Alumni Meet titled- Alumni on our campus for the benefit of the juniors, discuss business and entrepreneurship opportunities. During the interaction alumni have highlighted the importance of current trends in the market and guided the students about the career opportunities in different fields. They have also shared their personal experiences with students. Alumni visit campus at regular intervals to support the existing batch of students in planning and organizing events, extend support and guidance for functioning of various students clubs. Alumni who are entrepreneurs have been providing theoretical inputs on how to start a new venture and turning them in to job providers. This has resulted in bringing in progress of the students outlook towards diverse field for career. Some of the alumni are actively participating in social service combining with creative activities for the rural areas. These activities are quite motivational and create enthusiasm among children resulting in awareness related to importance of education among the needy students. The alumni visit to the campus motivates students to follow their path for the betterment of the society. Alumni extend their support for campus placements.

Regarding significant Contribution in form of material outcome, they donated books and some of physical infrastructure and like. Each of these members are contributing the institute in their area of expertise.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

Institutional Vision and Leadership

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

The college is committed to improve its performance in all the areas that contributes constructively to the all round development of our learners. We attempt to provide scope to our faculty and learners for the realization and attainment their latent potential. Our vision is as bellow.

Vision:

- To create effective learning environment.
- To impart student-focused quality teaching.
- To harness students innovative, creative and critical faculties.
- To generate in them a strong sense of purposefulness.
- To impart quality education to the poor, downtrodden masses and to the last man of the society.
- To promote quality teaching and learning through suitable academic environment.
- To empower students through education to make them strong, self-reliant, responsible and secular human beings, professionals and citizens.
- To help the needy and economically weaker students in education.
- To encourage their quest for learning and intellectual achievement.

Mission:

Sitabai Arts, Commerce and Science College is a student-centered institution. The focus of all our efforts is on the development promotion, support and empowerment of student's moral, intellectual and professional abilities as well as social and cultural responsibilities. We highly value excellence in every sphere of life and strive to inculcate that value system in our students. Special efforts are taken for the upliftment of the students belonging to the SC, ST and other backward classes.

This is being translated through effective governance. The Governing Body, Principal and Faculty plays vital role in effective governance. The college management is headed by the Principal and has the

responsibility for the both, academic and administrative work of the college. Various committees comprising members of teaching and non teaching faculty are involved in curricular and co-curricular affairs and administrative functions of the institution. The heads of the departments are authorized to monitor the routine functions at the departmental level. The administration encourages them and supports them at all levels. The decision taken by them are given due cognizance by the Principal. An environment of equity and democracy is setup to conduct affairs in smooth and satisfactory manner.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Strategy Development and Deployment

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Our college has created various committees for good and productive governance. All these committees work under the guidance and suggestion of IQAC. These committees like Steering Committee, Admission Committee, Time Table Committee, Examination Committee, Teaching Evaluation Committee, Research Committee, Career Guidance and Placement Committee, Alumni Association Committee, Woman's Cell and Grievance Committee function and work together to ensure better environment for teaching and learning. Our institution provides healthy atmosphere, infrastructure, resources, for enhancement of the potential and competencies of students and teachers in research undertakings and innovative activities. Our institution is a University recognized 'Research Centre' comprising 8 subjects. 12 of our faculty members are recognized supervisors for PhD. A total number of 53 researchers are persuading their research work under able guidance of our faculty members. The faculty members are also encouraged to undertake Minor/ Major research projects. The students of post graduation are motivated to undertake research projects. To enhance and uplift innovative ideas, students and teachers are encouraged to participate in Avishkar Research Festival organized by Sant Gadge Baba Amravati University, Amravati. Our library is equipped with various books, journals, Ebooks which help for creation and transfer of knowledge.

Admission of Students

The policy of the institution is to offer al students on equal opportunity for admission and hence there is no cutoff for seeking admission. The college admits students through the spot admission process. After fulfilling the intake capacity of our college, we give admission to the students with special permission of the university hence no student is derived from the admission. In addition to it, publicity of admission process through newspaper, banners, notices are displayed. The admission process is transparent.

Industry Interaction / Collaboration

Formal MOU are signed with the institution or industries to share the knowledge and resources. The academic experts are invited to the institution as a recourse person for seminars, workshops etc.to share their expertise with the students and faculties .The Placement cell of the institution plays an important role along with the local industries to provide placement to the students. The objective behind these collaborations is mainly to share the knowledge and make the students employable.

Human Resource Management

1.Recrutemt and Selection-The College administers a transparent administration process .The recruitment ,selection and hiring of teaching and non teaching staff, career advancement scheme ,superannuation etc is done in keeping with the norms of the UGC ,Government of Maharashtra and SGB Amravati University. The Governing body analyzes the manpower need of the institution at the beginning of every academic year. A detail advertisement about the vacant posts is published in the National and local newspapers. The applications of the qualified candidates are invited and panel interviews are conducted. The shortlisted candidates are called for interview and based on their performance, the candidate is selected.

2. Regular Performance Appraisal- The IQAC collects PBAS forms of the teachers and discussed with the principal for improvement. The feedback about the staff members is also collected. The library is also fully automated.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document

Faculty Empowerment Strategies

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Performance Appraisal System

The UGC has laid down the appraisal system for University professor since 2010 by providing guidelines for submission of API in the given PBAS format time to time. After making new changes as per requirement, the parent University has invited proposal for CAS by preparing Directions in 2016, 2018, and July 2019. All teaching staff members have been submitting their API Score in the PBAS developed by University to the college API screening Committee of IQAC. During the last five years all faculties from every department have submitted their API score to this committee.

Following welfare measures are available to the teaching staff –

- 1) Facility of Provident Fund Loan
- 2) Membership of Group Insurance
- 3) Financial support provided to parents of staff member who died due to Covid 19
- 4) Financial help to participate in Seminars and conferences
- 5) Relaxation in fees to the ward of the staff
- 6) Facility of loans by the Credit co-operative society of the college
- 7) Duty leave to attend seminar and conferences
- 8) Casual Leave
- 9) Medical leave
- 10) Provide free medical checkup
- 11) Family Pension

Following welfare measures are available to the non-teaching staff –

1. Facility of Provident Fund Loan
2. Facility of loans by the Credit co-operative society of the college
3. Provision of advance payment given at festival time

4. Casual leave	
5. Medical leave	
6. Washing Allowance	
7. Relaxation in fees to the ward of the staff	
8. Provide free medical checkup	
9. Family Pension	
File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 4.27

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
07	05	07	0	04

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 5.43**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
05	09	09	05	04

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
10	10	10	10	10

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document

Financial Management and Resource Mobilization**6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)****Response:**

The college has internal and external audit mechanism. Institution is hiring the services of chartered Accountant for Internal and External Audits regularly. The college audits the salary and non salary grants .The Cash Book is checked by accountant daily. It is verified and attested by the daily verification of fees collection and of voucher is done. All the financial aspects are first verified by the superintendent, then by the Principal of the college, Chartered accountant at the end of the year do the internal and external financial audits at the end of each year of every department. The external auditor verifies these cash books, ledger books, fees, vouchers, stock book, etc. after verification of account books auditor prepare trial balance and receipt payments. After verification auditor prepares and submit the audit report. This audit report is then presented in College Development council meeting for the approval of management. Any queries and suggestions are discussed and resolved satisfactorily. Every year, the audit accounts are

submitted to the Joint Director's Office. Up till now there were no major audit objection and whatever minor objections were raised was settled. The external financial audit is carried out by the Auditor of Higher Education, Government of Maharashtra . Auditor suggests budgetary provision for next financial year which was accepted and implanted in next financial year.

Sources of funds are as follows:

Fees from Students: Fees are charged as per the university and government norms from students of various grant in aid and self financed courses.

Salary Grant: The College receives salary grant from the government of Maharashtra. For this, we prepare and send an annual budget of the estimated salary grant required to the Joint Director, Higher Education. This grant includes salaries of the Full Time permanent teachers and Non teaching staff as well as contract teachers.

UGC Grants:

Our College is under 2F and 12B as per UGC Act and has Permanent Affiliation of the University. So we are eligible to receive grants from the UGC for the development and maintenance of Infrastructure, upgrade of the Learning Resources and Research (including grants for Minor and Major Research Projects). We receive financial support from Stakeholders, non-government bodies, individuals and Philanthropists. Our resource mobilization policy and procedures are as follows: The institution has set up a UGC (Planning and implementation Committees) per the directions of the UGC given in the XII Plan.

File Description	Document
Provide Link for Additional information	View Document

Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The IQAC of the college monitors all the activities and programmes related to the development of the teaching and learning process, as well as research activities of the college. The various quality assurance strategies initiated by the IQAC of the institution are as follows.

- 1) Promotes the use of ICT in the teaching and learning process for the enhancement of the quality of the education.
- 2) Introduction of Add-on courses and programmes.

- 3) Promotion of research culture in staff and students.
- 4) All the faculty members are encouraged and supported to participate in Orientation, refresher courses, Workshops, Seminars and conferences related to the teacher-learning process and research.
- 5) Organization of seminars, conferences and workshops.
- 6) Up-gradation of the IT infrastructure – LMS subscription, digital classrooms.
- 7) Initiative to avail the CAS for eligible staff members.
- 8) Establishment of Research centre in various subjects.
- 9) Conduct course work for Ph.D.
- 10) Provide financial aid to the poor and needy students.
- 11) Provides platform for the students to participate in Inter –College, university and state level debates, competitions, seminars etc.

Regular meetings of IQAC are conducted under the chairmanship of the Principal and suggestions are taken from all the members of IQAC for improvement.

The institution reviews its teaching learning process, structure and methodologies of operations and learning outcomes at periodic intervals. Some of activities of IQAC in this regard are:

- 1) Students feedback on Curriculum, faculty, teaching learning process and evaluation: The student's feedback is conducted as per the following norms:
 - a) All the students are provided with the channel to give feedback on curriculum, faculty, teaching learning process and evaluation so that actual picture is ascertained.
 - b) After evaluating the feedback from students, the teacher if evaluated with low performance is suggestive instructions through administration accordingly.
 - c) The whole process is being operated through IQAC.
- 2) Internal Academic Audit: The academic monitoring committee conducts regular visit to the classes regarding the regularity and punctuality of class work, regarding the syllabus completed. Information about the performance of the faculty members is communicated to the Principal. The regular meetings of the staff council and all the departmental meetings are conducted to update and improve the teaching learning process of the college.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

Institutional Values and Social Responsibilities

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Sitabai Arts, Commerce, and Science College in Akola demonstrate a strong commitment to promoting gender equity and environmental consciousness among its students and staff. The institution has implemented several measures to establish a safe and secure campus environment for everyone. To ensure the safety of students and employees, the college has fortified the campus with high walls and stationed security guards at the main gate. They have also installed high-quality CCTV cameras throughout the premises, conducting regular checks to ensure their functionality. Regular visits from the specialized police surveillance unit, "Damini Pathak," further ensure the safety of students and staff.

In the event of an emergency, the college has prominently displayed important contact numbers, including those for the police helpline, anti-ragging committee, faculty members, and the grievance cell on both the college premises and the website. Moreover, dedicated problem-solving committees focusing on girls' safety have been established, conducting various activities to maintain a secure campus environment. To empower girls and women, the institution organizes various awareness programs and establishes counseling committees such as "Internal Complaint Committee" to address any challenges they may face. The provision of taekwondo and karate classes for self-defense training, along with a specially arranged seating area in the library, ensures convenience and safety. A girls' common room equipped with first aid box, sanitary vending machine is available in the college. Additionally, the college provides a day-care unit to cater to the needs of students and staff. It actively encourages the participation of students from rural and disadvantaged backgrounds by organizing cultural programs through the National Service Scheme (NSS) and the National Cadet Corps (NCC). The college has a Women's Cell that aims to promote social protection, tolerance, and harmony among students. The Women's Cell also focuses on reducing vulnerability, building human capital, empowering women and girls, and promoting cultural and regional inclusion.

Beyond gender equity, Sitabai Arts, Commerce, and Science College also prioritizes environmental consciousness and sustainability. Fire extinguishers are strategically placed in laboratories, the library, and the hostel, ensuring preparedness in case of a fire. The institution conducts awareness programs on various crucial topics like Human Rights, Legal Aids, Health Awareness, Earth Day, Environmental Day, and Self-Defense, aiming to sensitize students and employees alike.

In conclusion, Sitabai Arts, Commerce, and Science College in Akola steadfastly endeavor to create a secure and nurturing environment for its women students. The institution's commendable initiatives in promoting gender equity and environmental consciousness, coupled with its emphasis on extracurricular activities and leadership development, contribute to its overall commendable approach to education and holistic student growth.

File Description	Document
Upload Additional information	View Document

The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response: B. Any 3 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Sitabai Arts Commerce & Science College is dedicated to nurturing a culture, values, regional that upholds harmony, diversity, and inclusion. The college strongly believes in dismantling stereotypes and fostering self-esteem among its students, encouraging their active participation in initiatives that promote an inclusive environment. To achieve this goal, the college offers courses such as the Constitution of India and Essence of Indian Traditional Knowledge, aiming to educate students about the rich cultural diversity of the country. The faculty at the college is committed to delivering lectures that respect and appreciate diverse ideas, opinions, and learning styles of the students. Teachers make sincere efforts to understand the racial and cultural characteristics of their students, creating a positive and accepting classroom environment. Additionally, the college conducts communication and soft skills classes to equip students from diverse backgrounds with effective communication tools to engage with one another.

The college has established a Women's Cell, which strives to promote social protection, tolerance, and harmony among students. The Women's Cell focuses on reducing vulnerability, building human capital, empowering women and girls, and fostering cultural and regional inclusion. It provides a safe space for women to address their concerns and promotes gender equality on campus. Equal opportunity centre is established in college.

Each year, the college celebrates national festivals and other events that emphasize the importance of tolerance and harmony towards cultural, regional, linguistic, communal, socioeconomic, and other diversities. These celebrations serve as opportunities to appreciate and learn from various cultures, fostering mutual respect and understanding among students. The college's National Service Scheme (NSS) activities focus on mitigating socioeconomic disparities and promoting a tolerant and harmonious community.

The cultural committee and various departments of the college invite speakers to educate students about their social responsibilities and the implications of their actions. These interactive sessions encourage students to broaden their perspectives and cultivate empathy towards others. In cultural programs, traditions from various regions are respected, and students are encouraged to participate in co-curricular and extracurricular activities, fostering intermingling and providing a platform to share opinions and disagreements in a harmonious manner.

The central library facilitates book issuance from the circulation counter, ensuring that students have access to necessary resources. Special reading rooms are also provided for female students, promoting their educational pursuits. The college collaborates with the Astitva Foundation, an NGO, to organize various cultural and social activities for the betterment of society. These collaborative efforts include community outreach programs, environmental initiatives, and awareness campaigns. Through these partnerships, the college aims to create opportunities for students to engage with the community and contribute to positive social change.

In conclusion, Sitabai Arts Commerce & Science College is deeply committed to fostering a culture of diversity and inclusion through its comprehensive initiatives, programs, and activities. The college's faculty

and administration work diligently to ensure that all students feel respected, valued, and included in the learning environment. By imparting knowledge, promoting understanding, and embracing diversity, the college strives to cultivate responsible citizens who contribute to a harmonious and inclusive society.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Best Practices

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best practice 1:

Title: Felicitation program of Meritorious Students

Objective:

To enhance drill in winning completions of subject studies

To motivate and make them eligible to acquire a spirit to face the challenge with enthusiasm .

To introduce the students with practical applicability of their own curriculum.

To create a new interest in studying their courses in detail sans earning more credits academically.

To give practical touch to their studies.

To encourage the student to undertake study in the direction of winning the completions.

Context: The aim of practice is not only to motivate the students to undertake studies, but also to make them capable to face life challenges in form of competitions. As of now the contemporary scenario indicates that the youth of India going through the process mental trauma of cut throat completions for the sake of obtaining secured government services which is not possible in the days of rising demographic, as well as literary graph. The youth should be absorbed in the changing requirement of services in the society at large. From this point of view it is very necessary to develop the aptitude suitable to the current need and to face the competitions with the sport spirits so that they develop their talent in right direction. Therefore the college has strengthen its career guidance and competitive examinations guidance cells in the college.

Nature of Practice:

Example : On dated 15 March 2018 at 11 am. The college organized **Felicitation program of Meritorious Students**. Dr. R. D. Sikchi, Principal Sitabai College of Arts, Commerce and Science felicitated the meritorious students. The program began with Saraswati worship by enlightening a lamp. All the dignitaries on the Dias were given warm welcome by offering bouquet, such Dr R. B. Heda, President of The Berar general Education Society and Chief Guest Shri. Mukund Joshi, Mr. Subhash Rathi and Honorary Secretary Motisinhji Mohta, as special guests, were present on the Dias. Dr R. D. Sikchi delivered introductory speech.

Through the late Godavari Devi Mohana's trust, the merit list students from the university are honored with 10 grams of pure Silver Medal which was won by Ku. Surnirale (M.A. first merit from the university in society) Ms. Sujanan Saraf (M.A. 2nd Merit in Music) Neha Bhalchandra Phadnis (M.A. Marathi 2nd Merit), Kushiti Mahavidya 1st) Sagar Potdukhe (Outstanding Reader Award) was felicitated. Also the students who got quota from Mana Priyanka (wrestling), Rajat-C), Rizwan Khan (C) (Ti) Nazeer (C) and Rs. 1000 (One Thousand in Cash) with certificate.

After the felicitation ceremony, Honorary Secretary Adv. Motising Mohata, guided the students and urged to earn more and more medals and prizes by doing hard work. Likewise the president also delivered his speech to motivate the student. The program was conducted by Prof Nana Bhadake and Vote of thanks was given by Dr Shembhekar, of Music Department.

Evidence of Success:

In the university result during the last five years, the students from Sitabai Arts, Commerce And Science College have shown their talent by appearing in the university merit lists. The University database shows that from all the courses of each of the program, including PG courses the students of Sitabai Arts, Commerce and Science College have sought their place either in merit list or in the lists of winners of medals given by the parent University. Actually to add more this is the track record of this college since inception during the last seven decades. The college has never failed to appreciate the achievement of their gems. Even we created a mechanism to properly felicitate them by setting prize and medal system.

Obstacle/ Problems faced:

More funds is to be required which is now difficult to manage from the philanthropists in the society. Visionary personages to boost the spirit behind this enterprise are lessening in number day by day.

Best practice 2:

Title: **Gender Equity Promotion Programs**

Objective:

Context:

Since Indian independence the government and social welfare department have been making their agenda to bring the woman in main stream flow of the civilized society as an equal entity next to men in all spheres of life. The major platform of training and transforming the psychological set up is the higher

education system and the responsibility lies with the higher education institutions. And gender equity promotion has been the key issue to work with and on by all and sundry. Considering the precarious social status of women and puncturing of women empowerment drives, it was very necessary to have a special thrust to work to inculcate gender equity in all walks of life. The college has diagnosed its practice of gender equity to be the best academic practice of the college.

Practice: During the last five years the college has conducted many gender equity promotion programs like conducting gender audit, establishment of equal opportunity cell in the line of women empowerment initiatives. The social welfare department of the state government of Maharashtra has established equal opportunity centre in the college. The college has constitutive equal opportunity advisory committee to ensure effective enforcement of equal opportunity cell. They organize program under this cell and worked to promote equality of opportunity. They provided information of various schemes of scholarships, employment opportunities, and employment guidance. The college submits report of this cell to Social welfare Commissioner every year.

The second best initiative is conduct of gender audit by the college women cell. They have collected and created a database showing gender participation to specify the woman's status in the field of e education and to diagnose the social psychic set up in general. As per the gender audit report shows that the college has appropriately given and promoted equity, especially gender equity compared to other higher educational institutions in the neighboring areas. It was found that the majority of the students topped in merit list of University examinations are females. Even we have more number of female staff active in every day academics. We have various girls students related facilities (Wending Machine etc.) in the college premises .

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

INSTITUTIONAL DISTINCTIVENESS IN FORM OF PRIORITY AND THRUST.

As mentioned since beginning that Sitabai Arts, Commerce and Science College is one the historically important institutes in the region of central Berar Province of the Pre independence of India. The philanthropist thrust of the institution is found in its coinage of name of the society that has been functioning as the management of the college and its constitution. The purpose was to educate the mass to contribute in the nation's development and development of human index. The college has given such Alumnus who earned their names in the field of social and public services. Considering this inheritance of

luminary stalwarts who worked for the service of society at large, now in the changing scenes of the modern society, called as modernization in the wake globalization of education, the college has maintained the same tempo and tendencies by keeping its priorities in the line of bringing/clinging students' to the main stream of quality education.

Priority listed as under:

- 1) To adopt and follow the emerging new move of education policy at the earliest.
- 2) To encourage and support the innovative methods at the cost of breaking the old custom.
- 3) To penalize the purposeful delayed actions in case of curriculum delivery of extracurricular practices adopted by the college centrally.
- 4) To search out or to introduce new mechanism for students' assistance in form of fund and fellowship facilities.
- 5) Solution of student's problems beyond conventions going to the level keeping an approach to assist in person. Students support and internal complaint committee look into this issue very seriously.

Institutional Distinctiveness

The college is preferred by students belonging all strata of the society. From ethnic point of view the college is supposed to be the real academic institutions in the region. Very few or no student feels constrained after admission into this college.

It has advantage of location as it is situated in the middle of the city.

Students from all Tahsils, small village and urban localities prefer this college for study and to get degree by studying under the mentorship of very highly qualified faculty.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

The college is established in the year 1938, the pre-independence time. Since then the college has greatly contributed to the society for bringing about welfare of the many deprived families. As the admission data shows, there is high demand ratio for each of the program. In future it seems that we have to follow merit system for admission even for humanities and commerce and management and the science the faculty.

The institution claims its philanthropist approach by providing admissions to the under privileged section of the society. As an instance, we find that we have more than 50% students in the academic session 2021-22 who belong to the Scheduled Caste (SC & ST) category which is more than the allowed reservation for this category. Likewise there are many students of OBC category. This number also exceeds far more than reservation allotted to them. This shows that the institution is more liberal in its higher education policy. We are providing education to the very lower strata, working class community students of the society. This is the strength point of institution that shows our community oriented work. For example to add more at present, the college has participated in "Pradhanmantri TB Mukta Bharat Abhiyan" as a "Nikshaya Mitra" through which ten TB patients are adopted and provided financial assistance for purchase of nutrition food packages monthly.

The college has almost equal admission from gender point of view. The girl students come forward to take part in all curricular and co-curricular activities like boys equally. From this point it can be stated that the college has been working positively in the direction of gender equity promotions. This strength of the institutions lies in its working ideally in the direction promoting women in the society by providing adequate safeguard. The female member including students and staff experience a safety and honour for their association with one of the colleges of the The Berar General Education Society, Akola's Sitabai Arts, Commerce and Science College, Akola.

Concluding Remarks :

The college is situated in the city where students from all directions of the districts from rural as well as town base are given admissions and access to higher education. In the backdrop of their socio-economic background, the college has been credited with the name and fame for its service of the have nots around. They are connected to the main stream flow of the higher education by making optimal use of the academic resources. Being locational advantaged college, we don't face dearth of qualified, or well trained faculty to be recruited and presented in the service of the humble society students. Through the experience of last many bygone years, it has been found that there is a lot potential among these deprived students as we evidenced a larger quantity to be fit to serve in all the field of human excellence over the nation.

6.ANNEXURE

1. Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.4.1	<p><i>Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website</i></p> <p>Answer before DVV Verification : A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website Answer After DVV Verification: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website</p>																				
2.4.1	<p>Percentage of full-time teachers against sanctioned posts during the last five years</p> <p>2.4.1.1. Number of sanctioned posts year wise during the last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>117</td> <td>117</td> <td>117</td> <td>117</td> <td>115</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>122</td> <td>117</td> <td>117</td> <td>117</td> <td>115</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	117	117	117	117	115	2021-22	2020-21	2019-20	2018-19	2017-18	122	117	117	117	115
2021-22	2020-21	2019-20	2018-19	2017-18																	
117	117	117	117	115																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
122	117	117	117	115																	
3.1.1	<p><i>Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)</i></p> <p>3.1.1.1. Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs) Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>0.20</td> <td>0.20</td> <td>00</td> <td>1.50</td> <td>20.60</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>0.20</td> <td>0.20</td> <td>00</td> <td>1.50</td> <td>13.45</td> </tr> </tbody> </table>	2021-22	2020-21	2019-20	2018-19	2017-18	0.20	0.20	00	1.50	20.60	2021-22	2020-21	2019-20	2018-19	2017-18	0.20	0.20	00	1.50	13.45
2021-22	2020-21	2019-20	2018-19	2017-18																	
0.20	0.20	00	1.50	20.60																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
0.20	0.20	00	1.50	13.45																	
3.2.2	<p><i>Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years</i></p> <p>3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years</p>																				

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
20	06	08	01	05

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
20	06	08	01	05

3.4.3 *Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
27	16	09	08	10

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
21	12	8	4	8

4.3.2 **Student – Computer ratio (Data for the latest completed academic year)**

4.3.2.1. Number of computers available for students usage during the latest completed academic year:

Answer before DVV Verification : 122

Answer after DVV Verification: 110

5.1.1 *Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

5.1.1.1. Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
3037	2560	1916	1808	1400

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
3106	2538	1919	1834	1432

5.1.4 *The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*

- 1. Implementation of guidelines of statutory/regulatory bodies**
- 2. Organisation wide awareness and undertakings on policies with zero tolerance**
- 3. Mechanisms for submission of online/offline students' grievances**
- 4. Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. 3 of the above

Remark : As per the evidences provided by HEI

5.3.2 **Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.2.1. Number of sports and cultural programs in which students of the Institution participated year wise during last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
32	00	152	174	105

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
32	00	75	90	55

Remark : As per the evidences provided by HEI

6.2.2 *Institution implements e-governance in its operations*

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. 3 of the above

Remark : As per the evidences provided by HEI

6.3.3 *Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*

Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18

Number of non-teaching staff year wise during the last five years

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
10	10	10	10	10

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1. Green audit / Environment audit**
- 2. Energy audit**
- 3. Clean and green campus initiatives**
- 4. Beyond the campus environmental promotion activities**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. Any 3 of the above

Remark : As per the evidences provided by HEI

2.Extended Profile Deviations

ID	Extended Questions
1.1	<p>Number of teaching staff / full time teachers during the last five years (Without repeat count): Answer before DVV Verification : 109 Answer after DVV Verification : 144</p>